

ICAP ORIENTATION AGENDA

Iowa College AmeriCorps Program (ICAP) Member Orientation Agenda

Agenda

- I. Introductions
- II. Background
 - a. Iowa Campus Compact
 - b. AmeriCorps
 - c. Iowa Commission on Volunteer Services
- III. Communication with Iowa Campus Compact & your supervisor
 - a. Monthly reports
 - b. Key events
- IV. AmeriCorps Policies and Member Service Agreement
 - a. Program dates
 - b. Prohibited activities (see below)
 - c. Rules of conduct
 - d. Drug and alcohol policy
 - e. Criminal history disclosure
 - f. Suspension/Termination
- V. AmeriCorps Benefits
 - a. Education Award
- VI. Position Description
- VII. Member evaluations
 - a. Self evaluation
 - b. Exit evaluation
- VIII. Required reporting information and data collection
 - a. IowaGrants Timekeeping program
 - b. Program performance measures
- IX. Required trainings: IowaGrants, Using your Education Award, citizenship, disaster preparedness, volunteer recruitment, communication, life after AmeriCorps
- X. Successfully completing your term
- XI. Available resources & Tutorials
- XII. Question and answers

AmeriCorps Member Prohibited Activities

1. Attempting to influence legislation.
2. Organizing or engaging in protests, petitions, boycotts or strikes.
3. Assisting, promoting or deterring union organizing.
4. Impairing existing contracts for services or collective bargaining.
5. Engaging in partisan political activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation or elected officials.
6. Engaging in religious instruction; conducting worship services; providing instruction as part of a program that includes mandatory religious instruction or worship; maintaining facilities primarily or inherently devoted to religious instruction or worship; or engaging in any form of religious proselytization.
7. Providing a direct benefit to: a for-profit entity; a labor union; a partisan political organization; an organization engaged in religious activities describe in the above listing #6, unless grant funds are not used to support religious activities; or a nonprofit entity that fails to comply with the restrictions contained in section 501c3 of US Code Title 26.
8. Voter registration drives.
9. Other activities the CNCS and ICAP determine to be prohibited upon notice to the site.

Orientation Date:

Attendance Verification

Member Signature

Date