

IOWA COLLEGE AMERICORPS PROGRAM POSITION DESCRIPTION: AMENDMENT FORM

Name	
Host Site	

Instructions

Iowa Campus Compact (IACC) must be notified of any service site additions or removals within (3) three business days of the change. All amendments listed on this form MUST be made by the member's campus supervisor. Please notify IACC by emailing an electronic copy of this document to iowacollegeamericorps@gmail.com.

The amendments listed below encompass the member's entire term of AmeriCorps service. The member may serve at a maximum of two (2) community service sites and one (1) campus development* sites. **A specific organization and/or program MUST be listed on this form; forms that list academic requirements such as "social work practicum" or "work study" will be rejected.**

Will the member be serving as an ICAP Team Leader?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Will the member have recurring access to vulnerable populations?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Supervisor or Program Director Initials for verification:</i>		

Remove a service site from your position description			
Service Site		Last Day of Service	
Service Site		Last Day of Service	
Service Site		Last Day of Service	

Add a service site(s) to your position description			
Campus Development* Information			ICAP Evaluation Survey
Dept Name: <input style="width: 90%;" type="text"/>			Pre-Survey
Program Name: <input style="width: 90%;" type="text"/>			<input type="checkbox"/> Complete
Zip Code: <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>			<input type="checkbox"/> Not complete, service ended early
Start Date: <input style="width: 20%;" type="text"/>			Post-Survey
<input type="checkbox"/> Student Organization/Group	<input type="checkbox"/> Volunteer Coordinator	<input type="checkbox"/> 0-33%	<input type="checkbox"/> Complete
<input type="checkbox"/> Campus Department	<input type="checkbox"/> Volunteer Manager	<input type="checkbox"/> 34-66%	<input type="checkbox"/> Not complete, service ended early
	<input type="checkbox"/> Capacity Building Specialist	<input type="checkbox"/> 67-100%	

Community Service Site Information			ICAP Evaluation Survey
Organization Name: <input style="width: 90%;" type="text"/>			Pre-Survey
Program Name: <input style="width: 90%;" type="text"/>			<input type="checkbox"/> Complete
Zip Code: <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/> <input style="width: 15%;" type="text"/>			<input type="checkbox"/> Not complete, service ended early
Start Date: <input style="width: 20%;" type="text"/>			Post-Survey
<input type="checkbox"/> Nonprofit	<input type="checkbox"/> Volunteer Coordinator	<input type="checkbox"/> 0-33%	<input type="checkbox"/> Complete
<input type="checkbox"/> Government Agency	<input type="checkbox"/> Volunteer Manager	<input type="checkbox"/> 34-66%	<input type="checkbox"/> Not complete, service ended early
<input type="checkbox"/> Student Organization/Group	<input type="checkbox"/> Capacity Building Specialist	<input type="checkbox"/> 67-100%	
<input type="checkbox"/> Campus Department			

Completed by Program Director	Amendment:	Agreement:	
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* Campus development sites are opportunities for members to provide capacity building services directly to the community through a campus program or department and not through an existing non-profit or government agency. A campus development site does not work with a nonprofit or government agency.