|  |  |
| --- | --- |
| Name |  |
|  | |
| School |  |

**Instructions**

The position description encompass the member’s entire term of AmeriCorps service. The member may serve at a maximum of three (3) service sites. Service sites are area nonprofits, government agencies, student organizations, or campus departments. **A specific organization MUST be listed on this form; forms that list academic requirements such as "social work practicum" or "work study” will be rejected.** Any changes to this form MUST be made by themember’scampus supervisor.

|  |  |  |
| --- | --- | --- |
| **Will the member be serving as an ICAP Team Leader?** | * Yes | * No |
| **Will the member have recurring access to vulnerable populations?** | * Yes | * No |
| *Supervisor Initials for verification:* |  | |

|  |  |
| --- | --- |
| **Service Site Information** | **ICAP Evaluation Survey** |
| |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Organization Name:** |  | | | | | | | | | |  | | | | | | | | | | | **Dept/Prog/Proj Name:** |  | | | | | | | | | |  | | | | | | | | | | | **Zip Code:** |  |  | |  |  |  |  | |  | |  | | | | | | | | | | | **Type** | | | **Member Duties** | | | | | **Estimated Service Hours** | | | * Nonprofit * Government Agency * Student Organization/Group * Campus Department | | | * Volunteer Coordinator * Capacity Building Specialist | | | | | * 0-33% * 34-66% * 67-100% | | | |  | | --- | | **Pre-Survey** | | * Complete * Not complete, service ended early | | **Post-Survey** | | * Complete * Not complete, service ended early | |
| **Service Site Information** | **ICAP Evaluation Survey** |
| |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Organization Name:** |  | | | | | | | | | |  | | | | | | | | | | | **Dept/Prog/Proj Name:** |  | | | | | | | | | |  | | | | | | | | | | | **Zip Code:** |  |  | |  |  |  |  | |  | |  | | | | | | | | | | | **Type** | | | **Member Duties** | | | | | **Estimated Service Hours** | | | * Nonprofit * Government Agency * Student Organization/Group * Campus Department | | | * Volunteer Coordinator * Capacity Building Specialist | | | | | * 0-33% * 34-66% * 67-100% | | | |  | | --- | | **Pre-Survey** | | * Complete * Not complete, service ended early | | **Post-Survey** | | * Complete * Not complete, service ended early | |
| **Service Site Information** | **ICAP Evaluation Survey** |
| |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **Organization Name:** |  | | | | | | | | | |  | | | | | | | | | | | **Dept/Prog/Proj Name:** |  | | | | | | | | | |  | | | | | | | | | | | **Zip Code:** |  |  | |  |  |  |  | |  | |  | | | | | | | | | | | **Type** | | | **Member Duties** | | | | | **Estimated Service Hours** | | | * Nonprofit * Government Agency * Student Organization/Group * Campus Department | | | * Volunteer Coordinator * Capacity Building Specialist | | | | | * 0-33% * 34-66% * 67-100% | | | |  | | --- | | **Pre-Survey** | | * Complete * Not complete, service ended early | | **Post-Survey** | | * Complete * Not complete, service ended early | |