

MEMBER DUTIES | ICAP LEADER

Summary

This AmeriCorps volunteer position requires a self-directed, deadline-oriented individual who has exceptional interpersonal skills and is able to serve as a leader to other AmeriCorps volunteers. The member may engage in coordinating AmeriCorps trainings, orientations, and other required AmeriCorps member development activities. A member may serve as a leader in addition to other services provided to the community. A member cannot count all of their service hours toward their leadership duties.

Essential ICAP Team Leader Functions

The ICAP team leaders will meet the essential ICAP Member functions and may be responsible for any of the following.

- Work alongside members performing direct service,
- Serve as a model and provide on the spot assistance;
- Train members;
- Provide guidance to members;
- Provide additional support to members, including but not limited to:
 - ♦ reflection exercises,
 - ♦ conflict resolution, and
 - ♦ advice for transitioning out of AmeriCorps;
- Arranging member development activities;
- Building a sense of esprit de corps and general team cohesion among members; leading monthly/weekly meeting of members;
- Leading and facilitating team service projects;
- Working with the community to develop partnerships, including community volunteers, that will support the members' projects; and communicating with program staff, site supervisors, and other members to ensure the execution of a quality program that is consistent with the AmeriCorps provisions
- Actively recruiting future ICAP members

AmeriCorps Prohibited Activities

For a full list of program expectations and prohibited activities please view the ICAP member service agreement or the member handbook available on the ICAP website.

1. Attempting to influence legislation.
2. Organizing or engaging in protests, petitions, boycotts or strikes.
3. Assisting, promoting or deterring union organizing.
4. Impairing existing contracts for services or collective bargaining.
5. Engaging in partisan political activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation or elected officials.
6. Engaging in religious instruction; conducting worship services; providing instruction as part of a program that includes mandatory religious instruction or worship; maintaining facilities primarily or inherently devoted to religious instruction or worship; or engaging in any form of religious proselytization.
7. Providing a direct benefit to: a for-profit entity; a labor union; a partisan political organization; an organization engaged in religious activities describe in the above listing #6, unless grant funds are not used to support religious activities; or a nonprofit entity that fails to comply with the restrictions contained in section 501c3 of US Code Title 26.
8. Voter registration drives.
9. Providing abortion services or referrals for receipt of such services.
10. Raising funds for his/her living allowance.
11. Raising funds for program operating expenses or endowment.
12. Writing grant applications for CNCS grants, including AmeriCorps.
13. Writing grant applications for funding by other federal agencies.
14. Members may not engage in any of the prohibited indirectly by recruiting, training, or managing others for the primary purpose of engaging in one of the activities above.
15. Other activities that CNCS and ICAP determine to be prohibited upon notice to the site.